

MINUTES

REGULAR COUNCIL MEETING January 19, 2026 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Jeri Wozniak

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
WOZNIAK	<u>X</u>	<u> </u>			
JARRETT	<u>X</u>	<u> </u>	Chief of Police	<u>X</u>	<u> </u>
KARAFINSKI	<u>X</u>	<u> </u>	Solicitor	<u>X</u>	<u> </u>
LEARN	<u>X</u>	<u> </u>	Engineer	<u> </u>	<u>X</u>
LEWIS	<u>X</u>	<u> </u>	DPW Foreman	<u>X</u>	<u> </u>
MOCCIA	<u>X</u>	<u> </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
TROIANI	<u>X (tele)</u>	<u> </u>	Fire Chief	<u> </u>	<u>X</u>
MAYOR BURKE	<u> </u>	<u>X</u>	Code Enforcement	<u>X</u>	<u> </u>
Borough Manager	<u>X</u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Learn Second: Mr. Jarrett

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke

ENGINEER: Quad 3

SOLICITOR: Attorney Frank Kepner

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett

STREETS, PARKS, & BUILDINGS: Jack Kyttle, Bob Lewis, Nelson Learn, Jeri Wozniak - Question on whether one of the new benches downtown could be sponsored in memorial of Scott Bower. Borough Manager indicated that the Borough had not paid for those benches, and that those installed were already sponsored.

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski

SAFETY: Bob Lewis

POLICE: Chief Reagan Rafferty, Teresa Troiani, Tom Moccia, Ray Karafinski - Report provided. Officer Trenholm is officially on shift and counting toward the schedule.

FIRE: Chief Bill Coolbaugh

BAJSA REPORT: See Report

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Little Blessings From Heaven Daycare Parking Request - Borough Manager reviewed request for 15-minute parking signage at entrance to daycare. Will request information on exact hours needed, and work on drafting ordinance to allow.
2. BAJSA Land Request - BAJSA engineer Denny Peters presented on behalf of BAJSA. Request was for Borough to consider swapping roughly half

of the existing recycling area, for BAJSA-owned land east of the sewer plant. Peters explained why expanding in the direction of the recycling area would represent a best practice. It was noted that there was no immediate need for increased capacity, and that there might never be, but that BAJSA desired to at least begin the planning, so it was ready if needed. BAJSA agreed that no swap would need to happen unless/until the expansion was needed, and that BAJSA would be financially responsible for any costs to the Borough incurred as part of moving the recycling area. After discussion, it was determined that Borough and BAJSA reps could work toward drafting an agreement for both parties to sign, but for now it was sufficient that the Borough was at least open to the possibility of a swap, based on what was discussed this evening.

3. Test Track Usage Request - Request was received to use a portion of the Test Track for go-carts. Borough Manager will schedule for Parks and Recreation Committee to meet with requestor to discuss details before any decisions are made.
4. Transfer of Jackson Mansion to Historical Society - Borough Manager explained that records indicate that the Borough, in the 1950's, paid to remove deed restrictions that would have prevented the Borough from transferring ownership of the Jackson Mansion to the Historical Society. Borough Manager recommended we begin moving on transferring ownership, combined with providing funds for a roof repair. Council expressed being generally open, with the caveat that the ownership would need to revert to the Borough if the Historical Society were to ever fold. Borough Manager and Solicitor can begin working with Historical Society on details.

ITEM 8. OLD BUSINESS:

None

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Resolution 2026-01 - Authorizing the Submission of an Application for Walkworks Active Transportation Planning Funding
Discussion: None

Motion: Mr. Lewis Second: Mr. Karafinski ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, resolution approved.

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
 - a. Approve the minutes of the December 15, 2025 Council Meeting

- b. Approve the minutes of the January 5, 2026 Council Reorganization Meeting
- c. Approve payment of the January 2026 bill listing
- d. Designate Cooper Electric Invoice #S059016490.002, in the amount of \$20.64, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- e. Designate Cooper Electric Invoice #S059016490.001, in the amount of \$169.71, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- f. Designate 84 Lumber Invoice #0282-585177, in the amount of \$109.19, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- g. Designate Erdman's Tree Nursery & Co. Invoice #7051, in the amount of \$125, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- h. Designate Tri-County Hardware Invoice #467634, in the amount of \$16.36, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- i. Designate Tri-County Lumber & Supply Invoice #2508-534479, in the amount of \$40.41, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- j. Designate Cole's Hardware Invoice #0120568986, in the amount of \$26.76, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- k. Designate Nescopeck Agway Invoice #057130, in the amount of \$191.98, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- l. Designate George Ely Associates Invoice #E-43705, in the amount of \$33,419, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- m. Designate Riverview Block Invoice #19088, in the amount of \$11,389.50, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- n. Designate Riverview Block Invoice #19124, in the amount of \$786, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- o. Designate Riverview Block Invoice #19170, in the amount of \$720.50, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- p. Designate Riverview Block Invoice #19221, in the amount of \$851.50, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- q. Designate Riverview Block Invoice #19189, in the amount of \$123.75, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- r. Designate Riverview Block Invoice #19351, in the amount of \$851.50, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds

- s. Designate Sealmaster Invoice #2101716, in the amount of \$7,782.48, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- t. Designate Sealmaster Invoice #27101716, in the amount of \$2,120.68, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- u. Designate Fastenal Company Invoice #PABLM213459, in the amount of \$19.09, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- v. Designate Cole's Hardware Invoice #0120573714, in the amount of \$10.58, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- w. Designate Cole's Hardware Invoice #0120573192, in the amount of \$26.58, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- x. Designate Cole's Hardware Invoice #0120572895, in the amount of \$5.14, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- y. Designate A.M. Logging, LLC Invoice #42943, in the amount of \$3,154, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- z. Designate Riverview Block Invoice #19745, in the amount of \$851.50, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- aa. Designate Riverview Block Invoice #19652, in the amount of \$453, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- bb. Designate Riverview Block Invoice #19866, in the amount of \$690, as for the CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- cc. Designate A.M. Logging LLC Invoice #43349, in the amount of \$1,680.75, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- dd. Designate A.M. Logging LLC Invoice #43343, in the amount of \$1,660, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- ee. Designate A.M. Logging LLC Invoice #43239, in the amount of \$1,743, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- ff. Designate Riverview Block Invoice #19978, in the amount of \$744, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- gg. Designate Riverview Block Invoice #20061, in the amount of \$518.50, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- hh. Designate Riverview Block Invoice #19935, in the amount of \$576.75, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds

- ii. Designate Cooper Electric Invoice #S060268095.001, in the amount of \$153.88, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- jj. Designate Cooper Electric Invoice #S060268095.002, in the amount of \$430.34, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- kk. Designate Cooper Electric Invoice #S060332455.001, in the amount of \$94.36, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- ll. Designate Riverview Block Invoice #20073, in the amount of \$690, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- mm. Designate Cooper Electric Invoice #S060268095.003, in the amount of \$235.43, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds
- nn. Designate Department of Public Works hours spent completing tasks for CDBG Sponsler Park Project, totaling 2,226, and paid salary and benefits for those hours, totaling \$101,277.27, as for CDBG Sponsler Park Project, to be reimbursed with CDBG funds

Discussion: None

Motion: Mr. Learn Second: Mr. Moccia ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 11. NEW BUSINESS

1. Consider and take action to approve request of retired Police Officer Brandon Shultz be granted possession of his service weapon

Discussion: It was noted that, in the past, this was generally reserved for true retirement from municipal law enforcement, not retiring from Berwick to serve in another department. It was noted that the trade-in value for the weapon was approximately \$200. After some discussion, Council agreed that it was not worth drawing this line here, given past practice, but that a formally policy should be drafted for moving forward.

Motion: Mr. Moccia Second: Mr. Jarrett ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

None

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

None

ITEM 14. ADJOURNMENT: Motion: Mr. Jarrett Second: Mr. Learn

Meeting adjourned.