

MINUTES

REGULAR COUNCIL MEETING February 2, 2026 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Business Not Ready for Action or No Action Needed
7. Old Business
8. Introduction of Ordinances and Resolutions
9. Consent Agenda
10. New Business
11. Added Items
12. Citizen Correspondence/Personal Appeals - Non-Agenda Items
13. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Jeri Wozniak

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
WOZNIAK	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
KARAFINSKI	<u> X </u>	<u> </u>	Solicitor	<u> </u>	<u> X </u>
LEARN	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
LEWIS	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
MOCCIA	<u> </u>	<u> X </u>	Reporter(s)	Pete Kendron (PE)	
TROIANI	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>	Code Enforcement	<u> X </u>	<u> </u>
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Jarrett Second: Mr. Learn

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. BUSINESS NOT READY FOR ACTION:

1. City Hall Heating - Discussed heating concerns in both Police Department and some section of City Hall. HVAC specialist will be brought in to examine the problem, with a quote to be brought back to Council.
2. 4th of July - Borough Manager explained plans to partner with Historical Society and Stuart Tank Association to expand regular 4th of July plans in honor of 250th anniversary this year.
3. Chamber of Commerce Awards Event - Borough Manager noted that Borough of Berwick is nominated for this year's Community Progress Award, and that it would be good to have at least a few members of Council present. Asked that anyone who wants to go let him know by end of week.
4. Teresa Peters Job Title - Borough Manager requested that consideration be given to a promotion to Ms. Peters, who was hired as an office/finance assistant. Manager discussed that she has already far exceeded the expectations of that title, and requested a change be made. "Director of Government Services" was suggested as a title, which Council asked to add to this evening's agenda, allowable due to lack of change to pay scale.
5. Around the Table
 - a. Fire Chief - Contract with broker to sell old ladder truck is almost expired, with no sale imminent. Asked to be allowed to consider other options. Borough Manager suggested adding an item allowing the fire chief to explore all options for sale, noting that final approval of any sale would still need to come before Council. Item added to agenda.
 - b. Mr. Karafinski - Compliments to Public Works staff for snow cleanup, and to Mayor Burke for efforts to organize volunteers for shoveling.
 - c. Police Chief - Provided update on IT issues related to police department. Working to update policies.
 - d. Mayor Burke - With volunteer assistance, was able to help 87 people with shoveling. Specifically noted significant help from the football team.
 - e. Borough Manager - Thanked Public Works staff for putting in significant hours for snow cleanup, without complaining. Provided update on current Public Works hiring round.
 - f. Mr. Kyttle - Noted that snow cleanup will continue, although the majority of what will be done has been completed.

g. Code Enforcement - January report provided.

ITEM 7. OLD BUSINESS:

None

ITEM 8. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Resolution 2026-02: Requesting a PennDOT Multimodal Grant

Discussion: Borough Manager noted that this is for the second phase of the project on Susquehanna Ave., after receiving funding for the first phase in a previous grant.

Motion: Mr. Karafinski Second: Mr. Lewis ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, resolution approved.

ITEM 9. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
- a. Approve the Minutes of the January 19, 2026 meeting of Council
 - b. Approve payment of SEDA-COG Invoice of January 28, 2026, in the amount of \$7,600, for administration of Berwick Borough's FFY 2023 CDBG program, to be paid utilizing CDBG funds
 - c. Approve payment of SEDA-COG Invoice of January 28, 2026, in the amount of \$3,214, for administration of Berwick Borough's FFY 2021 CDBG program, to be paid utilizing CDBG funds

Discussion: None

Motion: Mr. Learn Second: Mr. Karafinski ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, consent agenda approved.

ITEM 10. NEW BUSINESS

None

ITEM 11. ADDED ITEMS

1. Consider and take action to promote Teresa Peters to Director of Government Services, with no change to rate of pay.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis ☒ Approved,
☐ Denied, ☐ Tabled

All in favor, motion approved.

2. Consider and take action to authorize fire chief to explore any and all options for sale of old ladder truck, with final sale approval to be given by Council.

Discussion: None

Motion: Mr. Lewis Second: Mr. Karafinski ☒ Approved,
☐ Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Don Smith, Spring Garden Avenue - Echoed support for Public Works staff after snow storm. Expressed continues concerns about pests at nearby trailer.

Following adjournment, Council will meet in Executive Session to discuss specific Fire Department personnel. No action will be taken at the conclusion of this Executive Session.

ITEM 13. ADJOURNMENT: Motion: Mr. Jarrett Second: Ms. Troinai

Meeting adjourned.