

MINUTES

REGULAR COUNCIL MEETING June 16, 2025 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Robert Lewis

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
LEWIS	<u>X</u>	<u> </u>			
JARRETT	<u>X</u>	<u> </u>	Chief of Police	<u>X</u>	<u> </u>
KARAFINSKI	<u>X</u>	<u> </u>	Solicitor	<u>X</u>	<u> </u>
LEARN	<u>X</u>	<u> </u>	Engineer	<u> </u>	<u>X</u>
MOCCIA	<u>X</u>	<u> </u>	DPW Foreman	<u>X</u>	<u> </u>
TROIANI	<u> </u>	<u>X</u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
WOZNIAK	<u>X</u>	<u> </u>	Fire Chief	<u>X</u>	<u> </u>
MAYOR BURKE	<u>X</u>	<u> </u>	Code Enforcement	<u> </u>	<u>X</u>
Borough Manager	<u>X</u>	<u> </u>			

Council President announced that Council met in executive session prior to this evening's meeting, to discuss a potential lawsuit related to the recoupment of funds owed to DCED.

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Jarrett Second: Mr. Learn

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - Noted that things seem to be going well in Police Department since Reagan Rafferty took over as Acting Chief. Donations continue to go out from funds raised by the Mayor's Ball. Plans to do a Fall Ball this year as well, to help with costs for winter projects.

ENGINEER: Quad 3

SOLICITOR: Attorney Frank Kepner

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett

STREETS, PARKS, & BUILDINGS: Jack Kyttle

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski

SAFETY: Bob Lewis

POLICE: Chief Ken Strish

FIRE: Chief Bill Coolbaugh

BAJSA REPORT: See Report

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Codes Staffing - Borough Manager led discussion about various options for Codes Department after Greg Harkins retires later this year. Council asked that an advertisement for hiring be drafted for next meeting.

2. Ladder Truck - Borough Manager presented required paperwork for Firemen's Relief to be able to contribute funds. A couple edits were requested. Borough Manager will work on them with Relief's business manager.
3. Skate Park - Talked about the cost, and how right this moment may not be the most appropriate time. Council is still interested, but felt waiting for next year, when it could potentially align with a Foundation grant, might be more appropriate.

ITEM 8. OLD BUSINESS:

1. Consider and take action to rescind Item 8.1 of the June 2, 2025, Borough of Berwick Meeting of Council Agenda, approving Ordinance No. 2025-01

Discussion: Borough Manager explained that he had put this item on the agenda for a different meeting than he had advertised for.

Motion: Mr. Jarrett Second: Mr. Karafinski ☒ Approved,
☐ Denied, ☐ Tabled

All in favor, motion approved.

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Ordinance No. 2025-01, Stormwater Update

Discussion: None

Motion: Mr. Learn Second: Mr. Karafinski ☒ Approved, ☐
 Denied, ☐ Tabled

All in favor, ordinance approved.

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
 - a. Approve the minutes of the June 2, 2025 Meeting of Council
 - b. Approve payment of the June 2025 bill listing as presented
 - c. Designate Cooper Electric Invoice #S057745995.001, in the amount of \$2,000, as for the CDBG-Sponsler Park Project, to be reimbursed to the General Fund by CDBG funds
 - d. Designate Cooper Electric Invoice #S057745995.003, in the amount of \$4,965.86, as for the CDBG-Sponsler Park Project, to be reimbursed to the General Fund by CDBG funds
 - e. Designate Cooper Electric Invoice #S057745995.004, in the amount of \$87.02, as for the CDBG-Sponsler Park Project, to be reimbursed to the General Fund by CDBG funds
 - f. Approve payment of the Northeast Industrial Services CDBG Removal of Blighted Structures at 210 N. Orchard Street Pay

App #2, in the amount of \$10,792, to be paid utilizing CDBG funds

- g. Approve payment of the Brdaric Excavating, Inc. CDBG Removal of Blighted Structures at 108-110 N. Orchard Street Pay App #1, in the amount of \$10,283.75, to be paid utilizing CDBG funds
- h. Approve payment of the Brdaric Excavating, Inc. CDBG Removal of Blighted Structures at 524 E. 9th Street Pay App #1, in the amount of \$12,283.50, to be paid utilizing CDBG funds
- i. Approve submission of Response to Fiscal Monitoring Report for HOME Contract C000072708 to DCED Risk Management Division
- j. Approve payment of M&J Excavation, Inc. CDBG Washington Street Reconstruction Pay App #3, in the amount of \$9,493.08, to be paid utilizing CDBG funds
- k. Approve advertisement of Riparian Buffers Site Preparation, Installation & Maintenance Request for Proposals
- l. Approve advertisement of Zoning Ordinance Update Request for Proposals

Discussion: None

Motion: Mr. Jarrett Second: Ms. Wozniak ☒ Approved, ☐ Denied, ☐ Tabled

All in favor, consent agenda approved.

ITEM 11. NEW BUSINESS

- 1. Consider and take action to respond to DCED HOME Program Monitoring Response Letter of June 10, 2025 as follows: propose four-year repayment in equal amounts, with a July 31 first payment, and authorize Borough Manager to respond to other findings.

Discussion: Discussion about language, lead to final motion.

Motion: Ms. Wozniak Second: Mr. Moccia ☒ Approved, ☐ Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

None

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

None

ITEM 14. ADJOURNMENT: Motion: Ms. Wozniak Second: Mr. Learn

All in favor, meeting adjourned.