

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**MAY 16, 2016**

**AGENDA:**

Regular meeting of the Borough Council, Borough of Berwick, Pennsylvania was held Monday April 18, 2016 at 7:00PM; in City Hall. Present at this meeting were President of Council Alvin Hill presiding and Council Members Scott Bower (VP), Jay Jarrett, Jim Meighan, Andrew Shecktor, Travis Petty, Joanne Huntington and Mayor Tim Burke.

Also present were Borough Manager Debra Force, Police Chief Ken Strish, Fire Chief Bill Coolbaugh, DPW Foreman Jack Kyttle, Codes Officer Greg Harkins and Press Enterprise reporter Susan Swartz.

Absent were the engineer and the solicitor.

A prayer and The Pledge of Allegiance was said.

**REVIEW &**  
**APPROVAL**  
**OF AGENDA:**

Updates to the agenda. (1) PSAB Legal Update conference for Councilman Petty to attend. (2) LCB 2016-05 Resolution. (3) FBI schooling attendance for Police Chief Ken Strish.

**PUBLIC HEARING,**  
**CITIZENS**  
**CORRESPONDENCE,**  
**PERSONAL APPEALS:**

Resident Mr. Shaffer is upset that council wants to bring the LCB into this noise issue at the Berwick Brewery. He feels that the Boroughs Noise Ordinance should cover the music noise issue that he is dealing with. Council President Hill said that Mr. Shaffer is invited when the LCB holds the hearing. Mr. Shaffer said he will be there.

A second resident, Trisha Provera of 1175 Rear First Avenue has an issue with a neighbor with dogs (5 chows) and a fence in poor condition. She is afraid the dogs are going to come through the fence when she is out with her dog in her yard. She has talked to the neighbor and offered to help with the repair, the neighbor was not receptive. She has contacted the dog warden and he advised her to contact codes regarding the fence. Chief Strish said to call the police if the dogs are loose. Council President Hill

said codes Officer Harkins will go down and take a look at the fence.

Next up was Officer Young from Briar Creek Township to show council his uniform and vest as council is looking into the purchase of new uniforms.

Next is Fred Gaffney from the Chamber of Commerce, he wanted to thank Council, the Police, and DPW for the support and help for Celebrate Berwick.

Next was Don Smith from Spring Garden Avenue. He wanted to know where the issue of Fred Berlin's rent to own properties are. Council President Hill said that it is still very hot item and we will see Mr. Berlin in court, Council will go after Mr. Berlin.

Next Tyler Dombroski from SEDA-COG asked council to close the meeting for him to hold a public discussion with regard to modifications to the 2014-2015 money. **MOTION to close the monthly council meeting was made at 7:30PM by Councilman Jay Jarrett and seconded by Councilman Scott Bower. All ayes, motion passes.**

**MOTION to open monthly council meeting was made at 7:43PM by Councilman Jay Jarrett and seconded by Councilman Scott Bower. All ayes, motion passes.**

**MOTION was made by Councilman Andrew Shecktor and seconded by Councilwoman Joanne Huntington to modify the 2014-2015 budget to the Grant Street project. All ayes, motion passes.**

**PRESENTATIONS:** A certificate of achievement was awarded to Eagle Scout Colin Hill for his work on the 9/11 memorial at the Reliance Fire Station.

**PREVIOUS**  
**MONTHS**  
**MINUTES**  
**APPROVED:**

MOTION TO APPROVE APRIL 18, 2016 MINUTES:  
Councilman Meighan stated a correction be made to the minutes with regard to him signing the bill for the new engine in a police car. He stated Councilman Bower signed the bill, he opposed the bill. April minutes will be corrected.

**MOTION to approve the April minutes with correction was made by Councilman Meighan - Seconded: Councilman Petty. All ayes, motion passes.**

**PAYMENT**  
**OF BILLS**  
**APPROVED:**

MOTION TO PAY THE APRIL 2016 BILLS.  
MADE BY: **COUNCILMAN BOWER**, SECONDED: **COUNCILMAN**  
**JARRETT. ALL AYES, MOTION PASSES**

A.J. BOWER, INC.	500.00	HOWARD ORGANIZATION INC	1,159.80
AARON ZANOLINE	25.00	ICC, INC.	135.00
AMERICAN FAMILY LIFE ASSURANCE	1,028.70	ICMA RETIREMENT TRUST	1,924.60
AMERICAN PAPER & SUPPLY INC	216.68	ICMA RETIREMENT TRUST	150.00
AVAYA, INC	25.30	ICMA RETIREMENT TRUST	1,906.36
BARRACUDA NETWORKS, INC	1,649.00	ICMA RETIREMENT TRUST	150.00
BARRY'S SERVICE STATION	29.67	ICMA RETIREMENT TRUST	1,828.54
BEAVER VALLEY ENVIRONMENTAL LLC	190.00	ICMA RETIREMENT TRUST	150.00
BERWICK AREA UNITED WAY	125.00	ICMA RETIREMENT TRUST	1,730.35
BERWICK ELECTRICAL SUPPLY, INC.	14.64	ICMA RETIREMENT TRUST	150.00
BERWICK HS MUSIC ACTIVITY ACCT	125.00	ICMA RETIREMENT TRUST	150.00
BERWICK HS MUSIC ACTIVITY ACCT	125.00	IWORQ	4,729.40
BERWICK POOL & SPA, INC	73.61	JACK KYTTLE	35.00
BODNAR SALES & SERVICE	178.48	JAMES DALBERTO	30.00
BODNAR SALES & SERVICE	144.29	JAMES DALBERTO	35.00
BOROUGH OF BERWICK	9,578.09	JERRY'S ENGINE REPAIR	20.00
BORO OF BWK MUNIC EMPLOYEE PENS	828.27	JOE LAPCHAK	200.00
BORO OF BWK MUNIC EMPLOYEE PENS	814.38	JOINT VETERANS COUNCIL	300.00
BORO OF BWK PAYROLL ACCT	2,242.32	KENNETH STRISH	1,192.93
BORO OF BWK PAYROLL ACCT	38,650.11	KEVIN RYMAN INC	444.45
BORO OF BWK PAYROLL ACCT	40,766.82	KEVIN RYMAN INC	295.70
BORO OF BWK PAYROLL ACCT	40,214.75	KEYSTONE COMMUNICATIONS	123.00
BORO OF BWK PAYROLL ACCT	42,560.91	KNORR HAULING, INC.	140.00
BORO OF BWK PAYROLL ACCT	242.54	KNORR HAULING, INC.	6,187.50
BORO OF BWK PAYROLL ACCT	317.19	KOVATCH MOBILE EQUIPMENT	139.90
BORO OF BWK PAYROLL ACCT	298.97	LARRY C. FRACE INSPECTIONS, LLC	2,664.14
BORO OF BWK PAYROLL ACCT	972.06	LAUBACH'S AUTO REPAIR	3,155.14
BORO OF BWK PAYROLL ACCT	300.00	LENDENMANN'S REMODELING	5,115.00
BORO OF BWK PAYROLL ACCT	173.25	LUZERNE CO COMMUNITY COLLEGE	125.00
BORO OF BWK PAYROLL ACCT	226.57	MATTHEWS FUEL SERVICE, INC.	425.47
BORO OF BWK PAYROLL ACCT	213.55	MATTHEWS FUEL SERVICE, INC.	146.16
BORO OF BWK PAYROLL ACCT	694.34	MATTHEWS SPRING WATER	91.00
BOROUGH OF BERWICK -PETTY CASH	250.00	METROCAST	127.12
BORO OF BWK POLICE PENSION	774.28	METROPOLITAN TELECOMMUN	769.08
BORO OF BWK POLICE PENSION	759.51	MGL	186.00
BORO OF BWK POLICE PENS TRUST FD	1,514.51	MICHAEL MONICO	1,123.20
BORO OF BWK RECYCLING FUND	24,000.00	MICHAEL MONICO	1,123.20
BRANDON SHULTZ	60.00	MICHAEL MONICO	1,123.20
C.M. LAUBACH & SONS, INC.	119.98	MICHAEL MONICO	260.00
CAMPBELL PRINTING CO.	236.07	MICHAEL MONICO	1,123.20
CAMPBELL PRINTING CO.	1,108.63	MID-ATLANTIC LEEDS	650.00
CENTRAL PA TEAMSTERS HEALTH WELF.	24,977.08	NAPA AUTOPARTS BERWICK	140.19
CENTRAL PA TEAMSTERS HEALTH WELF.	15,064.42	NAPA AUTOPARTS BERWICK	21.98

CH WALTZ SONS, INC	28.64	NAPA AUTOPARTS BERWICK	315.25
CH WALTZ SONS, INC	278.43	NATIONAL TACTICAL OFFICERS ASSOC	150.00
CH WALTZ SONS, INC	151.26	NMS	834.00
CNA SURETY	175.00	NORTHEAST TREE SERVICE	700.00
COLE'S HARDWARE	79.97	P A W C	110.09
COLE'S HARDWARE	109.22	P A W C	43.68
COLE'S HARDWARE	38.97	P A W C	2,737.24
COLE'S HARDWARE	115.74	PA DEPT OF LABOR & INDUSTRY-E	44.00
COMPUTER SOFTWARE, INC.	7,217.42	PA DEPT OF LABOR & INDUSTRY-E	73.00
CONNER'S AUTO BODY SHOP	3,500.85	PENNSYLVANIA ONE CALL SYSTEM	82.55
CONSTELLATION NEWENERGY INC.	512.34	PITNEY BOWES PURCHASE POWER	806.50
CONSTELLATION NEWENERGY INC.	20.72	PPL	790.50
CONSTELLATION NEWENERGY INC.	23.87	PPL	35.98
CONSTELLATION NEWENERGY INC.	1,597.78	PPL	275.76
DEFENDER FIRE CO.	383.33	PPL	11,540.73
DOUBLETREE BY HILTON	441.18	PRESS-ENTERPRISE, INC.	583.92
EAGLES FIRE COMPANY	383.33	RANGER HOSE CO	383.33
EASTERN PENN SUPPLY CO.	12.05	RELIANCE FIRE CO	383.33
EASTERN PENN SUPPLY CO.	86.34	SCOTT SIENKIEWICZ	60.00
FASTENAL COMPANY	88.68	SEDA-COUNCIL OF GOVERNMENTS	11,925.00
FIRST COLUMBIA BANK & TRUST CO.	1,955.70	SQUARE ONE CONSTRUCTION	11,778.00
FIRST COLUMBIA BANK & TRUST CO.	1,412.58	STAPLES CREDIT PLAN	107.98
FIRSTLAB	46.00	STEVE SHANNON TIRE CO	10.00
FIVE STAR INTERNATIONAL LLC	728.20	STEVE SHANNON TIRE CO	524.88
FORT DEARBORN LIFE INS.	965.19	SUB CITY	320.96
FROMM ELECTRIC SUPPLY	66.00	SUNTRUST EQUIPMENT FINANCE	2,998.05
FROMM ELECTRIC SUPPLY	145.20	SUPERIOR PLUS ENERGY SERVICES	431.74
FROMM ELECTRIC SUPPLY	11.00	SUPERIOR PLUS ENERGY SERVICES	651.53
FROMM ELECTRIC SUPPLY	66.00	SUPERIOR PLUS ENERGY SERVICES	1,029.90
FROMM ELECTRIC SUPPLY	11.39	TEAMSTERS	1,234.84
FROMM ELECTRIC SUPPLY	94.25	TRI-COUNTY HARDWARE	101.95
FROMM ELECTRIC SUPPLY	111.17	TRI-COUNTY-LUMBER DIVISION	105.75
G & S FLAG	40.00	UGI PENN NATURAL GAS	133.59
GENERAL SALES, INC.	109.90	VERIZON WIRELESS	555.01
HARTMAN & LALLY INSURERS, INC.	3,069.33	WASHINGTON NATIONAL INS CO	60.90
HELENA CHEMICAL CO	110.00	WEST BERWICK FIRE CO	383.33
HK PARTS	417.59	WEX BANK	1,246.01

## REPORTS

### OF

### COMMITTEES :

MAYOR: Tim Burke. The 2<sup>nd</sup> Annual Mayor's Ball was held and although the numbers are not official yet there should be about \$3000.00 to go to local groups. The Mayor was interviewed by a local scout so he could get a badge. The Mayor has some school visits scheduled. And the Mayor congratulates the Chief Strish for being selected to attend the highly

prestigious LEEDS program. It is a testament of his character of chasing it.

ENGINEER: Quad 3 (NOT PRESENT)

SOLICITOR: Attorney Frank Kepner. (NOT PRESENT)

PERSONNEL: Travis Petty-Joanne Huntington- Debra Force. Nothing to report.

LEGAL AND FINANCE: Travis Petty-Andrew Shecktor-Debra Force.

Mr. Shecktor said we haven't forgotten the thing we talked about before but we are not going to discuss it tonight.

PARKS AND RECREATION: Jay Jarrett - Alvin Hill. Nancy who does a good job setting up the concerts has met with the food vendors. We will have the 50/50 drawings again this year. The first concert is set for May 26<sup>th</sup> it will be Joe Lapchack and the last concert is September 1<sup>st</sup> with Memory Lane.

EMERGENCY MANAGEMENT: Andrew Shecktor - Jay Jarrett - Greg Harkins. Training coming up on June 29<sup>th</sup> sponsored by Talen Energy.

STREETS, PARKS, & BUILDINGS: Joanne Huntington-Jim Meighan-Jack Kyttle. Street sweeping has been completed on all streets with the exception of Park Place Village which will be completed right before their park wide yard sale. The new DPW truck should be completed in about 4 weeks. Veterans Memorial Park is open for the public to enjoy. Residents are asked to report anything specious going on down there to prevent vandalism. Council President Hill wanted to take time to thank the DPW crew, Curt, Council Meighan and the Mayor for helping at Dumpster Day. It went very well.

FIRE AND WATER: Jim Meighan-Fire Chief Bill Coolbaugh. State Fire Grants were applied for by all fire houses. \$59,000.00 in non-matching funds were received and the good news is that the House & Senate voted to continue this for the next 5 years. In other news the fire departments work in conjunction with the police and a car accident happened on Orange Street on a weekend.

CODES, RECYCLING, & ORDINANCES: Scott Bower - Greg Harkins. SEE REPORT. Zoning coming up for a barber shop, high grass tickets being given, Turkey Hill getting ready to tear down properties, IGA starting their sidewalk and curb work.

SAFETY: Joanne Huntington-Scott Bower. Nothing to report. Chief Coolbaugh said that the fire departments are under a different workers comp company and one of our audits suggested that we have our own safety committee. We had our first safety meeting in March right after our monthly fire board meetings. SWIFT will be in to hold a training workshop in October that council will be invited to attend. In doing all this we are guaranteed saving at least \$1900.00 dollars next year on workmen's comp.

POLICE: Jim Meighan - Scott Bower - Police Chief Ken Strish. SEE REPORT. Uniforms and gun mounts are in the works. Councilman Jarrett asked Chief Strish to talk on the LEEDS training before it comes up before council. Chief Strish said it is one of 13 regional command colleges that the FBI has nationwide, only 65 openings a year for attendance. It is for executive training and development and is the first step to going into the national academy. This is the first anyone from Berwick has been invited. Bloomsburg had Chiefs Soboloski and Van Loan attend in the past. Councilman Jarrett said that is an honor and an opportunity.

BAJSA REPORT: Scott Bower. SEE REPORT.

**BUSINESS NOT  
READY FOR  
ACTION or NO  
ACTION NEEDED:** NONE

**OLD BUSINESS:** NONE

**ORDINANCES &  
RESOLUTIONS:**

VOTE TO ADVERTISE ORDINANCE 2016-02 SIGN POSTING IN THE BOROUGH, 2016-03 PROHIBITED ANIMALS IN THE BOROUGH, 2016-04 STREET VENDORS IN THE BOROUGH. Councilman Shecktor questioned with regard to Section 8 Prohibited Signs: (f) Sequential, flashing or oscillating signs. Construction signs flash and state law supersedes our laws. Council President Hill said that is not what that is about, it is about a business putting up a sign like that.

**MOTION TO ADVERTISE ORDINANCES was made by Councilwoman Huntington and seconded by Councilman Bower. A roll call vote was called for.**

**Bower=Yes, Jarrett=No, Meighan=Yes, Shecktor=No, Petty=No, Huntington=Yes, Hill=Yes.**

**Vote is 4/3 motion in favor. Motion passes**

Vote to approve RESOLUTION 2016-06 Weis Markets liquor license transfer into the Borough.

**A MOTION was made to approve the RESOLUTION by Councilman Jarrett and seconded by Councilman Shecktor. All ayes, motion passes.**

**NEW BUSINESS:**

1. Consider and take action on the Borough Manager attending PSAB training on the Role of the Municipal Administrator/Secretary at a cost of \$225.00. Hotel for 3 days at a cost of not more than \$125.00/a night. For a total of \$600.00. A search is being done to find accommodations at a lesser amount.

Discussion: NONE

MOTION made by Councilman Jarrett and seconded by Councilman Shecktor. All ayes, motion passes.

**ADDED ITEMS**

1. Consider and take action on Councilman Petty's attendance at a PSAB conference for legal updates.

**DISCUSSION:**

**MOTION made to approve Petty's attendance was made by councilman Shektor and seconded by Councilman Bower. All ayes with Councilman Petty abstaining. Motion passes.**

2. 2016-05 RESOLUTION with regard to the LCB. This previously passes RESOLUTION was only good for 45 days and needs a renewed vote.

**DISCUSSION:**

**Motion to re-approved this RESOLUTION was made by Councilman Jarrett and seconded by Councilman Bower. A roll call vote was taken. Bower=Yes, Jarrett=Yes, Meighan=No, Shektor=Yes, Petty=Yes, Huntington=Yes, Hill=Yes. 5/1 motion passes**

3. Consider and take action on FBI LEEDS schooling attendance for Police Chief Ken Strish at a cost of \$650.00.

**DISCUSSION:** Councilman Petty stated that it is unfortunate proper procedure was not followed with a purchase order(s) to attend the training. But He believes the Chief will benefit from the leadership training and therefore the residents of the borough will benefit as well. Councilman Petty asked the Borough Manager Debra Force to look into the Chief's contract and report back to Council what we are responsible for or not responsible for.

**MOTION was made by Councilman Petty and seconded by Councilman Shektor. All ayes. Motion passes.**

**ADJOURNMENT:** Motion to adjourn made by Councilman Petty and seconded by Councilman Shektor. All ayes, Motion passes.