

MINUTES

REGULAR COUNCIL MEETING

June 6, 2022

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. New Business
11. Added Items
12. Citizen Correspondence/Personal Appeals - Non-Agenda Items
13. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Teresa Troiani

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS & MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
TROIANI	<u> X </u>	<u> </u>			
LEARN	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
JARRETT	<u> </u>	<u> X </u>	Solicitor	<u> </u>	<u> X </u>
LEWIS	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
MOCCIA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TALANCA	<u> </u>	<u> X </u>	Reporter(s)	<u> NONE </u>	<u> </u>
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>			
DAMIEN SCOBLINK, MANAGER	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Lewis Second: Mr. Learn

All in favor, agenda approved.

ITEM 4. PRESENTATION: CDBG FFY 2021 Annual Action Plan Substantial Amendment #2 Public Hearing - Tyler Dombroski/Aaron Crawford, SEDA-COG

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of May 16, 2022.

Discussion - None

Motion: Mr. Learn Second: Mr. Moccia

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Stormwater Ordinance - Borough Manager explained need for updates, specifically related to MS4. He also indicated Council would have ability to make some changes prior to passage, but that he was planning to begin working with engineers to update the ordinance, unless there was dissent from Council. No dissent presented.
2. Around the Table
 - a. Borough Manager - Noted that the Borough has no contractors for HOME projects, and asked that Council assist in spreading the word to known local contractors.
 - b. Fire Chief Boone - Asked that new Mod 4 firefighters be recognized at next Council meeting. Borough Manager agreed to add this to agenda.
 - c. Mr. Kytte - Notified Council that Heights Road project would be done within the next couple days. Invited Council to view project. Public Works Committee agreed on the spot to start its next meeting at the project site.
 - d. Mr. Learn - Thanked Mr. Lewis for representing Council well at the YMCA groundbreaking.

ITEM 8. OLD BUSINESS:

None

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 10. NEW BUSINESS

1. Consider and take action to approve payment of TRA Pay App #3, in the amount of \$4,538.16, to be paid utilizing CDBG funds.

Discussion: Borough Manager noted that this is the park bathroom project.

Motion: Mr. Lewis Second: Mr. Moccia Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of Pine Ridge Construction Management Pay App #3, in the amount of \$93,040.18, to be paid utilizing CDBG funds.

Discussion: Borough Manager noted that this is the park bathroom project.

Motion: Mr. Learn Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

3. Consider and take action to approve payment of SEDA-COG Invoice of March 7, 2022, in the amount of \$5,780, to be paid utilizing CDBG funds.

Discussion: Borough Manager noted that this is administrative fees for a completed project.

Motion: Mr. Learn Second: Mr. Moccia Approved,
Denied, Tabled

All in favor, motion approved.

4. Consider and take action to approve CDBG FFY 2022 Annual Action Plan project selection as follows:

- 5th Avenue and North Arch Street Reconstruction - \$150,000
- North Street Reconstruction - \$54,402
- 2022 Demolitions - \$42,000
- Administration - \$45,768

Discussion: Council expressed support for project plans as presented.

Motion: Ms. Wozniak Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

5. Consider and take action to approve payment of \$12,000 to Berwick Theater and Center for the Community arts, representing one-half of down payment due to Cornell Roofing for lower roof complete tear off, to be paid utilizing CLFRF funds.

Discussion: Borough Manager reminded Council that Columbia County is also funding half of each invoice, up to allotted amount.

Motion: Mr. Lewis Second: Ms. Wozniak Approved, Denied, Tabled

All in favor, motion approved.

6. Consider and take action to approve payment of \$46,500 to Berwick Theater and Center for the Community Arts, representing one-half of down payment due for upper and back roof complete tear off, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted that Columbia County is also paying half of this total amount.

Motion: Mr. Learn Second: Mr. Moccia Approved, Denied, Tabled

All in favor, motion approved.

7. Consider and take action to approve sale of three (3) less lethal systems, valued at \$400 each, to Scott Township Police Department for a total cost of \$1,200.

Discussion: Chief Strish briefly explained what was being sold.

Motion: Mr. Lewis Second: Ms. Wozniak Approved, Denied, Tabled

8. Consider and take action to accept contractor bids for CDBG Phase 3 Demolition projects, pending final review by engineer and SEDA-COG, as follows:

- 243 Iron Street, G&M Crawford, \$14,300
- 345 South Mercer Street, G&M Crawford, \$14,800
- 608-610 Maple Street, G&M Crawford, \$17,800
- 1140 Ferris Avenue, G&M Crawford, \$16,800
- 534 West Front Street, Brdaric Excavating, \$28,200
- 604-606 Maple Street, Brdaric Excavating, \$16,900
- 1335-1337 Ferris Avenue, Brdaric Excavating, \$20,200

Discussion: Mr. Moccia questioned the Borough's ability to award neighboring properties to the same contractor. Borough Manager

explained, with support from Tyler Dombroski of SEDA-COG, that in most circumstances, the Borough is required to accept the low bid.

Motion: Mr. Learn Second: Mr. Moccia Approved,
Denied, Tabled

All in favor, motion approved.

9. Consider and take action to authorize for Borough Manager to advertise for bids for Dumpster Day.

Discussion: Borough Manager discussed costs when event was last held, and changes that have occurred since then. Mayor Burke agreed to reach out to Salem Township to obtain information on their costs for a recent Dumpster Day. Motion was made to table discussion while awaiting this information.

Motion: Mr. Learn Second: Mr. Moccia Approved,
Denied, Tabled

All in favor of motion to table, item tabled.

10. Consider and take action to approve Berwick Fire Department 2022 Constitution and Bylaws.

Discussion: Borough Manager, Fire Chief Boone, and Mr. Lewis discussed process to get to final product, specifically cooperation among all parties involved.

Motion: Mr. Learn Second: Mr. Lewis Approved, Denied,
 Tabled

All in favor, motion approved.

11. Consider and take action to authorize Borough Manager to advertise for construction bids for South Eaton Street MS-4 project, upon successful design completion by project engineer.

Discussion: Borough Manager explained desire to not get held up when the design is ready.

Motion: Mr. Moccia Second: Mr. Lewis Approved,
Denied, Tabled

12. Consider and take action to accept proposal by Barry Isett & Associates to complete Borough of Berwick/BAJSA joint MS-4 annual reporting requirements.

Discussion: Borough Manager and Mr. Kytte explained need for someone to do this report, and thought process of having another

set of qualified eyes looking at our Pollution Reduction Plan as being the reason why we weren't using Borough or BAJSA engineers.

Motion: Mr. Learn Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

13. Consider and take action to approve acknowledgement and acceptance of J.H. Williams & Co., LLC 2022 engagement letter.

Discussion: Borough Manager noted that this is an annual occurrence.

Motion: Mr. Lewis Second: Mr. Moccia Approved, Denied, Tabled

All in favor, motion approved.

14. Consider and take action to accept Don E. Bower East Third Street Paving Alternate Bid, in the amount of \$78,680.30.

Discussion: Borough Manager explained proposed funding sources. Mr. Kyttle talked about need for improving road, and wisdom of doing so all at once.

Motion: Mr. Learn Second: Mr. Moccia Approved, Denied, Tabled

All in favor, motion approved.

ITEM 11. ADDED ITEMS

None

ITEM 12. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Randy Remphrey, Eagle Hose - Requested review of station shutdown. Presented information on what has been done since shutdown to try to improve.

ITEM 13. ADJOURNMENT: Motion: Mr. Learn Second: Ms. Wozniak

Meeting adjourned.