

MINUTES

REGULAR COUNCIL MEETING

August 7, 2023

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Nelson Learn

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEARN	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
LEWIS	<u> X </u>	<u> </u>	Solicitor	<u> </u>	<u> X </u>
MOCCIA	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
TALANCA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>			
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Talanca Second: Mr. Lewis

All in favor, agenda approved.

ITEM 4. PRESENTATION: Jack Kendron, Eagle Scout Project

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of July 17, 2023.

Discussion - None

Motion: Mr. Lewis Second: Mr. Jarrett

All in favor, minutes approved.

ITEM 9. BUSINESS NOT READY FOR ACTION:

1. Arts District Proposal - Borough Manager provided details on request for an arts district from Berwick Arts Association. After discussion, it was agreed that Borough Manager would draft a resolution for approval.
2. CDBG Project - Late Submission - Borough Manager explained that a project proposal had come in outside of the allowed period, and what the ramifications would be for considering this project. Also explained that the project could be proposed again next year. Mr. Michael Burger of SEDA-COG provided further clarification.
3. Eaton Street Stormwater Project - Borough Manager noted that it was time to schedule a meeting with project engineer to present project. Council requested that this meeting occur at the next scheduled Council meeting, with the meeting to start one hour early.
4. Curry Way Ceremony - Borough Manager noted that, after consulting with Curry family, October 13 was the target date, unless Council objected. There was no objection.
5. Around the Table - None

ITEM 10. OLD BUSINESS:

None

ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Ordinance No. 2023-05 - Amending in Part IPMC Definitions

Discussion: Borough Manager reminded that this was adding a definition at the request of SEDA-COG, as was deemed necessary by SEDA-COG for managing Codes Enforcement through CDBG.

Motion: Mr. Talanca Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, ordinance approved.

2. Resolution No. 2023-06 - Authorizing Submission of CDBG Application
Discussion: Borough Manager noted that this is a regular piece of annual CDBG preparation.

Motion: Ms. Wozniak Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, resolution approved.

3. Resolution No. 2023-07 - Allowing Police Officer Contributions to the Police Pension Fund to Deviate From the Amount Agreed Upon
Discussion: Borough noted that this was for past years, as required for a pension audit, but did not lock in this structure for future years.

Motion: Mr. Jarrett Second: Ms. Wozniak Approved,
Denied, Tabled

All in favor, resolution approved.

ITEM 12. NEW BUSINESS

1. Consider and take action to approve advertisement for request for quotes for engineering services for CDBG Washington Street reconstruction project.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Talanca Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to approve request of Mr. Jack Kendron to construct and place at Louis Stevens Park a Free Little Library, to satisfy requirements of his Eagle Scout Project.

Discussion: Council noted pleasure with the project proposal, and congratulated Mr. Kendron.

Motion: Ms. Wozniak Second: Mr. Talanca Approved,
 Denied, Tabled

All in favor, motion approved.

3. Consider and take action to approve request of Mr. Michael Cope to waive requirement for a bond or letter of credit prior to being issued permits for repair of the condemned home at 541 Summerhill Avenue, with conditions as follows: Signature of standard 12-month contract agreement shall be required, with the understanding that this allowance is being made due to this property not being on the most immediate list for demolitions.

Discussion: Borough Manager explained that the bond/letter of credit requirement was put in place to ensure that homes could still be demolished if someone did not follow through on rehab. With a home that is not already scheduled for demolition in the next round, it's not technically being removed from a list to allow someone to rehab, so there's less risk in allowing someone to move forward without the bond/letter of credit. Borough Manager expressed support in changing the policy only for homes that are not on the most immediate demolition list.

Motion: Mr. Jarrett Second: Mr. Talanca Approved, Denied, Tabled

All in favor, motion approved.

4. Consider and take action to amend the minutes of the October 17, 2022 regular meeting of Berwick Borough Council as follows:
- a. Item 11.2 - Remove Mr. Moccia as the named Councilperson having provided a second for this item.
 - b. Item 11.2 - Add Mr. Jarrett as the named Councilperson having provided a second for this item.

Discussion: Borough Manager explained that Mr. Moccia had been listed as both the motion and the second. He was able to go back through notes and see that Mr. Jarrett had been the actual second.

Motion: Mr. Talanca Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

5. Consider and take action to approve payment of Bognet Inc. Invoice #23067 in the amount of \$4,911, to be paid in part with insurance funds.

Discussion: None

Motion: Mr. Jarrett Second: Ms. Wozniak Approved, Denied, Tabled

All in favor, motion approved.

6. Consider and take action to accept bid for sale of police overstock ammunition from Susquehanna Valley Firearms in the amount of \$4,601.50.

Discussion: Bids were received as follows:

- Brian Nagel, \$3,025
- Susquehanna Valley Firearms, \$4,601.50

Motion: Mr. Talanca Second: Mr. Moccia Approved,
 Denied, Tabled

All in favor, motion approved.

7. Consider and take action to approve payment of Keystone Technology Invoice #24338, in the amount of \$37,120, to be reimbursed via PCCD Egrant.

Discussion: None

Motion: Mr. Lewis Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, motion approved.

8. Consider and take action to approve payment of Keystone Technology Invoice #24335, in the amount of \$5,339.92, to be reimbursed via PCCD Egrant.

Discussion: None

Motion: Mr. Lewis Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, motion approved.

9. Consider and take action to accept Keystone Technology Quotation, in the amount of \$21,580, for the purchase and placement of a camera system at Test Track Park.

Discussion: Borough Manager explained thought process behind camera system, as opposed to a cheaper option, such as trail cams. Noted that he had been shown both a live and recorded feed of another park's system, and was happy with quality.

Motion: Mr. Jarrett Second: Mr. Moccia Approved,
 Denied, Tabled

All in favor, motion approved.

ITEM 13. ADDED ITEMS

None

ITEM 14. Citizen Correspondence / Personal Appeals - Non-Agenda Items

None

ITEM 15. ADJOURNMENT: Motion: Ms. Wozniak Second: Mr. Talanca

Meeting adjourned.